



Family Service
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Date posted: 2/21/19
Date closed: 3/21/19
Or when filled

Job Title	Teacher Assistant
Requisition Number	2019-0023
Department/Program	Head Start
Location	Meadow Village Head Start: 1406 Meadow Way Dr, San Antonio, TX 78227
Position Type	Full Time/ Non-Exempt / 10 months per year
Work Days/Hours	Monday – Friday, 40 hours/week, Schedule Varies
Pay Rate	\$11.28/hr - \$12.79/hr
Job Summary	The Teacher Assistant (including substitutes) assists the Head Start Teacher to deliver the developmentally appropriate classroom curriculum in accordance with Head Start Program Performance Standards and regulations, licensing minimum standards, and guidelines, as well as agency standards. Ensure classroom is one in which children are safe and are aware of expectations, provided with rules and maintain consistency; building a positive relationship with children which focuses on positive communication, appropriate physical proximity, respect, and positive discipline and guidance. Maintaining supervision of children and within ratios at all times.
Competencies & Skills	<p><u>Achievement Focus:</u></p> <ul style="list-style-type: none"> Sets and achieves challenging goals. Demonstrates persistence and overcomes obstacles. Measures self against standard of excellence. Recognizes and acts on opportunities. Takes calculated risks to accomplish goals. <p><u>Customer Service:</u></p> <ul style="list-style-type: none"> Displays courtesy and sensitivity. Manages difficult or emotional customer situations. Meets commitments. Responds promptly to customer needs. Solicits customer feedback to improve service. <p><u>Innovation:</u></p> <ul style="list-style-type: none"> Displays original thinking and creativity. Meets challenges with resourcefulness. Generates suggestions for improving work. Develops innovative approaches and ideas.
Qualifications & Experience	<p><u>Required</u></p> <ul style="list-style-type: none"> High School Diploma or GED <u>plus</u> current Preschool Child Development Associate (CDA) credential required or a state awarded certificate that meets or exceeds the requirements for a CDA credential. Previous classroom experience. Able to utilize various learning techniques in the successful delivery of curricula. Current CPR/First Aid Certification <p><u>Preferred</u></p> <ul style="list-style-type: none"> Associate's or Bachelor's degree in early childhood education or in related field with 18 hours in early childhood education preferred. Fluent in English and Spanish (read, write, speak) desirable.

Interested applicants should send resume/application to:

Recruiting@family-service.org

(Please include **Job Title** and **Requisition Number** in correspondence)

Equal Opportunity Employer